

# TPSI Board Meeting Minutes

TPSI Board Meeting July 11, 2016

Meeting brought to order by Jodi Schmeelk at 8:00 pm

Attendees: Jodi Schmeelk, Karen Uhlendorf, Sue Knapp, Karen Keegan, Eileen Rich, Pat Quinn, Sharon Stewart, Mara Golden, Tina Sevola

**Treasurer's Report:** Sue Knapp reviewed the report dated July 11, 2016

**Newsletter Report:** Karen Keegan will have Nels teach her how to distribute the newsletter electronically. Next newsletter will be distributed right after Labor Day. The deadline for newsletter submissions is August 15. There will be a ballot with two items for voting by the general membership. (See Board Issues)

**Elections:** Sue Knapp, Karen Uhlendorf, and Jodi Schmeelk will end their 3 year terms October 2016. Sue and Karen are willing to serve another term. Jodi must end her current service to the board due to term limits as written in TPSI Constitution/Bylaws. Shelley Richards has agreed to be on the ballot in October. Sharon Stewart will write a newsletter article to encourage board membership service by those who have not served as board members.

**Raquette Lake Weekend:** Sharon Stewart has agreed to run the auction, with the help of Karen Keegan and Eileen. Sharon will write an appeal in the newsletter for auction donations by all. KU will run a "baby picture" site at Camp Huntington. KU and Jodi will write up articles to encourage baby picture participation. Sharon Stewart will address the general meeting with encouragement for members to consider board membership, and to encourage reading TPSI Constitution and Bylaws, which can be found at TPSI.org.

**Board Issues:** Officers have agreed to write up current officers' duties. The board is considering offering an amendment to change the current term limits of the Corresponding Secretary. There was discussion about changing the required number of board members from "nine" to "seven". There will be two items on the ballot for general membership voting in October: 1) Voting Shelley Richards onto the board, and 2) changing the term limits for Corresponding Secretary. All ballots are to be submitted to Jodi.

**Marjorie Dey Carter Scholarship:** Pat Quinn reported that the current recipient is Allison Teachout '17.

Next meeting will be at Raquette Lake weekend in October.

Meeting adjourned at 8:46 pm.

Respectfully submitted by Eileen Ric

# TPSI Board Meeting Minutes

## **TPSI Meeting: Monday August 17, 2015**

**Attendees:** Karen Keegan, Eileen Rich, Pat Quinn, Jodi Schmeelk, Sharon Stewart, Karen Uhlendorf

**Absent:** Mara Golden, Sue Knapp and Tina Sevola

Meeting was called to order at 8:03 by Jodi Schmeelk

**Treasurer's Report:** The financial report has not changed since the July meeting and will be updated at the Raquette Lake Meeting in October. Maxine Cleveland purchased 6 glasses that were mailed to her.

**Website Report:** Nothing new to report.

### **Ongoing Business:**

**Newsletter:** Karen Keegan would like all articles to her by Monday, August 24<sup>th</sup>. She needs articles from Pat Sullivan, Jodi, Tina, Kathy Solano, possibly Sue Knapp. There will be Raffle Tickets for Raquette Lake, and a registration included in the newsletter. Sharon Stewart asked that a reminder about the auction be included. There will also be mention of the Italian dinner. Karen Uhlendorf will write the post RL article.

Karen Keegan will include the family tree info, compiled by Barbie Hemink as an attachment, rather than printing it in the newsletter.

Karen will include the new mailing address list in the snail mail newsletters just once this year. Email newsletters will have the address list included as usual.

Karen will try to get pics from face book for the newsletter...KU will assist if necessary.

### **New Business:**

**Fall Raquette Lake Weekend:** The board felt that the extra cost for the dinner could be absorbed by TPSI. Jodi will send the board the exact amount when she receives it from Kelly. Then the board will vote on it for approval/disapproval.

Our extra wine could be used at the dinner also. Jodi will check with Pat Sullivan to see if she needs any of the extra wine as give aways for people at the college etc. that were connected with the reunion. Once that is determined we will know how much wine we have to drink/sell/auction.

Eileen Rich will be working on music for the dinner...locating larger type devices with good speakers or amplifiers.

KU brought up for discussion, the work project at RLW. The board felt that Kim Mayer should not seek out work, but if Rob mentions a project that needs to be done, we could address it at RL. We agreed that people were not able to do the big projects that involved heavy lifting, and people seemed less enthusiastic about the smaller individual projects.

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**MDC SCHOLARSHIP:** Pat Quinn will try to get the “Thank You” letter from our latest Scholarship winner for the newsletter.

**Next Bd Meeting:** after breakfast on Oct. 10<sup>th</sup> in the Library at RL.

**Motion to Adjourn:** Karen Uhlendorf

Second: Karen Keegan

Meeting was adjourned at 8:29

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TPSI BOARD MEETING NOVEMBER 18, 2015

Meeting brought to order by Jodi Schmeelk @8:05PM

Present: Jodi Schmeelk, Karen Uhlendorf, Sue Knapp, Karen Keegan, Mara Golden, Tina Sevola, Sharon Stewart, Eileen Rich

Absent: Pat Quinn

Treasurer's Report: provided by Sue Knapp.

Website Report: provided by Jodi. The website's list of Board Members will be corrected for term expiration dates.

Mara Golden declined to continue as Recording Secretary. Eileen Rich agreed to be Recording Secretary through October 2016.

## ONGOING BUSINESS

Jodi and Sue agreed to work on a recommendation to the board to eliminate term limits for any board member who is functioning as Corresponding Secretary. The board will then submit a proposal to be brought to the general membership, perhaps in October 2016.

Newsletter Report: provided by Karen Keegan

- Next newsletter is scheduled to go out March 2016.
- Fall 2015 Raquette Lake Weekend Review: Karen will seek a reviewer.
- All materials for the March newsletter are due February 15, 2016.

## NEW BUSINESS

Huntington Project:

- The project to install reading lights into each dormitory is ongoing, according to Rob Rubendahl.
- The board will start work in February 2016 on identifying the next project.

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- Campus is tightening approvals on all fronts at Camp Huntington.

Blast Email: to be sent out November 2015

- Kim Mayer's Reunion DVD Set will be available for \$10 (postage included). Contact Kim to order.
- Jane Abrams' Reunion Book will be available. Hard cover \$55; Soft Cover \$45 (postage included). Contact Janeo to order.
- Winter Raquette Lake Weekend will be February 12, 13, 14 2016. Contact Teri Tiso.

The next Board Meeting will be February 2016.

Motion to adjourn: Sharon Stewart. Seconded: Karen Keegan

Meeting adjourned 8:54PM

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TPSI Meeting for Monday, June 1, 2015 @ 8:00PM

Attendees: Pat Quinn, Mara Golden, Tina Sevola, Eileen Rich, Pat Sullivan, Jodi Schmeelk, Karen Uhlendorf, Sue Knapp, Sharon Stewart, Karen Keegan

Jodi Schmeelk called the meeting to order at 8:03PM and welcomed the group.

## Ongoing Business:

Pat Sullivan provided an update as to the 2015 Summer Reunion. Pat thanked the group for all of their support. Currently, there are 125 sisters saying that they will be attending the reunion. There are 77 sisters registered. She emphasized the importance to get on and register!! There will be a full sorority meeting on Saturday morning. Due to our tight schedule, and two sisters being honored at the luncheon, the board agreed that only Sorority Business would be conducted at the morning meeting on July 11<sup>th</sup>. All things of a personal nature or promotion would be better served in the Newsletter. To date, our giving total is \$86,277.00. 24.5% of Theta Phi sisters donated towards this total. **Eleanor Stroud, Class of '59 donated \$48,000 and the remaining Theta Phi sisters donated \$36,000.**

Pat leaves the meeting at 8:35PM.

## New Business:

### Wine Update:

The wine has been ordered and a check has been mailed to 6 Mile Creek Winery. The winery is giving us our labels for free!! The labels should be on the bottles by the 3<sup>rd</sup> week of June.

Sue Knapp discussed the Treasurer's Report. No real changes from last meeting.

We may be ordering corsages for certain people at the reunion.

## Sat AM Business Meeting:

Sue Knapp will be providing printed copies of the treasurer's report. Jodi will be handing out agendas. Karen will talk about the newsletter and will have a handful of address list copies. Barb Hemink is working on a family tree and anyone can add to it. Pat Quinn will be discussing the Marjorie Dey Carter scholarship.

Sue Knapp discussed the Huntington Project. There will be new lighting installed in McDermott Hall. There is still a question as to replacement of lamps in the dorms. Sue will have an update of all of the projects at the business meeting.

Fall Raquette Lake: Sharon Stewart, assisted by Eileen Rich have volunteered to run the silent auction in October. KU will be writing a blurb in the newsletter for RL weekend.

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Shelley Richards will be welcomed into the sorority at the business meeting. Jodi received an e-mail from a Dorothy Follman who is a sorority sister and used to work with Shelley at Buffalo Psych Center. Shelley does not know she is a sister and Jodi will present Shelly with an engraved paddle from Dorothy welcoming her into this special group of women.

Sue Knapp will be changing her official address to FL. To keep the official TPSI address in NY State, we will use Jodi's address of 4211 Angela Way Canandaigua, NY 14424.

The next board meeting (general meeting) is July 11, 2015 @ 9:30AM at the Alumni House Gardens. Marjorie Dey Carter will be attending this meeting.

Motion to Adjourn: Eileen Rich. Stewie seconded it. Meeting was adjourned at 9:11PM.

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## TPSI Meeting for Wednesday, March 18, 2015 @ 8:00PM

**Attendees:** Pat Quinn, Mara Golden, Tina Sevola, Eileen Rich, Pat Sullivan, Jodi Schmeelk, Karen Uhlendorf, Sue Knapp, Sharon Stewart, Karen Keegan

Jodi Schmeelk called the meeting to order at 8:03PM and welcomed the group.

### **Ongoing Business:**

Pat Sullivan provided an update as to the 2015 Summer Reunion. The reunion is 5 months & counting! The next newsletter will be coming out soon with details. The next all college summer reunion meeting was set for 03/28/15 @ 11:00AM. Sue Klinger will be there in person. To date, there are about 90 people attending the reunion. If you are attending, please add your name to the Red Dragon Network as this is a good source of information for people who are thinking of attending to see who is attending. The list in our newsletter will be the most accurate. On March 31<sup>st</sup> we will be 100 days out and on May 20<sup>th</sup> we will be 50 days out from reunion. There will be a blast e-mail send out for these important dates. There is a schedule of reunion events on-line. The most important thing is for more people to attend reunion! We discussed the update on the wine label and took a look at Brucie's design. It was discussed to invite Nancy Langham to reunion. The president will be at reunion. Joan Lombardi – Class of 1956 received the Outstanding Volunteer Alumni Award. Pat Sullivan received the Distinguished Alumni Award.

Pat leaves the meeting at 8:17PM.

### **New Business:**

Additional discussion on the wine label was led by Eileen Rich. Jodi likes the label. We would like to have the Theta Phi more prominent in the label.

Sue Knapp discussed the Treasurer's Report. Please see attachment for report. We will need \$2500 for the wine order. The project fund was discussed and there is a \$1,000,000 donation and they will be re-naming all of the signs. The willow furniture needs to be re-done. The bedroom lights at each bedside in the dorms will be installed.

Karen Keegan advised that the next newsletter will be sent out after Easter.

KU states that Winter Raquette Lake has a small group this year; about 6-7 people. The writers group was also there. There will be a discussed as to further winter Raquette Lakes at Fall Raquette lake.

Shelly Richards will be voted into the sorority and we need to get as many people as we can to vote.



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Pat Quinn discussed the Marjorie Dey Carter Scholarship. We are unable to award it this year. A friendly audit was completed and came up with protected classes. The choice is to change the female designation on the winner of the scholarship. We will be taking that money back and using it for another fund; possibly Raquette Lake. There is \$10,342.00 left in the MDC fund. We have donated \$1000 every year for the last 10 years.

There is a link to donate to Barb Lee Alm. The sorority is to donate \$100.  
Sharon Yancy Broaddus's daughter had a healthy 8 pound baby boy!!

The next board meeting is scheduled for June 1, 2015 @ 8:00PM.  
Motion to Adjourn: Eileen Rich. Stewie seconded it. Meeting was adjourned at 9:00PM.

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## TPSI Meeting for Wednesday, January 21, 2015 @ 8:00PM

**Attendees:** Karen Uhlendorf, Sue Knapp; Eileen Rich; Mara Golden; Pat Quinn; Sharon Stewart; Pat Sullivan; Jodi Schmeelk; Tina Sevola.

Jodi Schmeelk called the meeting to order at 8:05PM and welcomed the group.

### Ongoing business:

**Pat Sullivan** provided an update as to the 2015 Summer Reunion. The reunion is under 6 months away. Anyone is invited to attend the quarterly meetings at Cortland State or call into them. There was a smaller Theta Phi meeting on 12/11/14 between the board members. The reunion newsletter is out.

The schedule of events is listed on the Theta Phi newsletter. We have over \$10,000 in donations to date. KU received an e-mail from Cortland's Planned Giving Officer about a possible donor. KU will have an update about this donor for the upcoming meeting on Wednesday. Pat has been in touch with the hotel manager at the Best Western Finger Lakes in Cortland, NY about comping a room for our president, Jodi. We are looking to protect the hospitality suite for our use. The wine glasses for the reunion have been ordered and are in Jodi's possession. The wine will be ordered by April. We took a vote on the money needed for the wine and it was voted that \$2500 would be put aside for this purpose. All in favor for this motion was KU, Knapper, Stewie, Keegan, Schmeelk, Richie, Quinn, Mara & Tina.

There are 85 people to date that have confirmed that they will be attending the reunion. Karen will have the next newsletter out in mid-April. All materials for the newsletter are due by the end of March.

**Treasurers Report:** Sue Knapp e-mailed and presented the Treasurer's Report.

TPSI Treasurer's Report - January 21, 2015 (Fiscal Year Beginning Oct 11, 2014)

Effective January, 2015, with information provided by NY State Department of Taxation and Finance, Office of Exemption from NYS and Local Sales Tax : Theta Phi Sorority of Cortland, Inc. is **NOT** exempt from NY Sales & Local Tax under its existing Federal Exemption classification as a Social Organization - 501(c)(7).

### Financial Activity

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Exp/Dep	Date	Reason	Amount	Balance
		Beginning Balance Fiscal Year 2013/14		\$23,695.51
Exp	10/11/2014	Karen Keegan - Newsletter Reimbursement	\$(761.37)	\$22,934.14

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Exp	10/14/2014	Ellen Kerwick - Annual Website Fee Reim.	\$(115.00)	\$22,819.14
Exp	10/15/2014	Checks Unlimited - New Checks for Checking Account	\$(28.89)	\$22,790.25
Dep	10/17/2014	Deposit - Fall RL Weekend Deposit	\$4,322.75	\$27,113.00
Exp	11/03/2014	Auxiliary Services Corp - Payment for 2014 Fall Raquette Lake Weekend		
			\$(6,507.50)	\$20,605.50
Exp	11/03/2014	Mary Blann - Reimbursement of 1/2 Deposit for RL Weekend		
			\$(97.50)	\$20,508.00
Dep	11/04/2014	Fall RL Wkend Additional Funds owed by K.Davis (\$70) & J Abrams (\$50)		
			\$120.00	\$20,628.00
Exp	01/20/2015	Karen Keegan - Newsletter Reimbursement	\$(480.20)	\$20,147.80
<b>Current Checking Account Balance</b>				<b>\$21,108.20</b>

## Cortland College Foundation Funds

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### **Theta Phi/Camp Huntington Project Fund Balance as of July 1, 2014**

#### **Activity since beginning of 2011/2012 Fiscal Year (beginning July 1, 2011)**

Fund Balance July 1, 2011	\$8,434.00
Expenses Paid in 2011/2012 Fiscal Year (Sauna Repair)	\$(1,264.00)
Gifts Received in Fiscal Year July 1, 2011 thru June 30, 2012 (lg portion in Memory of Bette Schneider)	\$1,275.00

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Fund Balance - July 1, 2012	\$8,445.00
Gifts received in Fiscal Year July 1, 2012 thru Jan 1, 2013	\$ 250.00
Expenses Paid July 1, 2013 thru June 30, 2014	\$-

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Fund Balance at beginning of 2013/2014 Fiscal Year - July 1, 2013	\$4,756.95
Gifts received July 1, 2013 thru June 30, 2014	\$2,022.00
Expenditures (Mobile insulated heated steam table for Camp Huntington kitchen)	\$(1,414.80)

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### **Theta Phi/Camp Huntington Endowment Adjusted Fund Balance 7/1/2014**

#### **Activity since beginning of 2012/2013 Fiscal Year (beginning July 1, 2012)**

#### **Beginning Fund Balance - July 1, 2011**

Gifts received in July 1, 2012 thru June 30, 2013	\$475.00
Expenses Paid July 1, 2012 thru June 30, 2013	\$ 0.00
Total Net Return	\$3,068.83
\$1,500.00 Budgeted for Disbursement in Fiscal 2012/2013, but no disbursements occurred.	
Ending Fund Balance - June 30, 2013	\$45,178.15

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Gifts received July 1, 2013 thru June 30, 2014	\$1,300.00
Expenditures	\$ 0.00

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Market Returns \$6,639.50

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**Marjorie Dey Carter Scholarship Fund Balance 7/1/2014 \$10,342.71**

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Fund Balance - July 1, 2012 \$9,490.51

No details of Gifts/Expenditures/Market Returns provided \$ 0.00

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Fund Balance - July 1, 2013 \$8,978.64

Gifts Received July 1, 2013 thru June 30, 2014 \$ 200.00

Expenditures July 1, 2013 thru June 30, 2014 (no scholarship awarded) \$0.00

Market Returns July 1, 2013 thru June 30, 2014 \$1,164.07

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## **New Business:**

Winter Raquette Lake.....will there be one? No deposits have been received. We will let Rob know that we are not giving up. It appears that people are just not coming to Winter Raquette Lake.

Shelly Richards – There will be a ballot in the next newsletter for a vote to become a member of Theta Phi. The board has already approved it.

Diane Bonenfant's father passed away.

Motion to Adjourn: Mara Golden. KU seconded it. Meeting was adjourned at 9:13PM.

The next board meeting will be March 18<sup>th</sup> @ 8:00PM.

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## TPSI Meeting at Raquette Lake, October 11, 2014 @ 9:30 AM

**Attendees:** Sue Knapp, Jodi Schmeelk, Pat Sullivan, Eileen Rich, Colleen Fritze, Mara Golden, Karen Keegan, Karen Uhlendorf, Barb LoPiccolo.

Jodi Schmeelk called the meeting to order at 9:35AM and welcomed the group.

**Ongoing Business:**

**Pat Sullivan** provided an update as to the 2015 Summer Reunion. There are 400-500 members of Theta Phi and we would like to make some sort of contact with all of them. We are really trying to have larger numbers at the reunion than Arethusa. At 100 days prior to the reunion there will be a blast e-mail noting the most donations and then another at 50 days out. The Class of 1965 will get their registration fee waived.

**Treasurer Report:** Sue Knapp presented the Treasurer's report

**TPSI Treasurer's Report - October 11, 2014 (Fiscal year beginning 10/12/2013)**

Financial Activity

Exp/Dep	Date	Reason	Amount	
Balance				
		Beginning Balance Fiscal Year 2013/14		\$ 21,944.19
Dep	10/18/2013	2013 Fall Raquette Lake final deposit - Rm & Board	\$ 1,477.50	\$ 23,421.69
Dep	10/18/2013	2013 Fall Raquette Lake - Silent Auction	\$ 1,061.00	\$ 24,482.69
Dep	10/18/2013	2013 Fall Raquette Lake - Raffle	\$ 1,600.00	\$ 26,082.69
Exp	10/28/2013	Auxiliary Services Corp - Pymt for 2013 RL Wkd	\$ (5,904.00)	\$ 20,178.69
Exp	10/28/2013	Web site fees - Reimbursement to Ellen Kerwick	\$ (115.00)	\$ 20,063.69
Dep	12/10/2013	2014 Fall Raquette Lake Weekend Deposits	\$ 195.00	\$ 20,258.69
Exp	01/09/2014	Sharon Rosenblum - Reim for 2013 Fall RL Wkd	\$ (171.00)	\$ 20,087.69
Dep	02/21/2014	Winter RL Weekend - Full Deposit	\$ 1,260.00	\$ 21,347.69
Exp	03/18/2014	2013 Fall RL Weekend Raffle Payout - Deb Intorcica	\$ (800.00)	\$ 20,547.69
Exp	03/18/2014	Karen Keegan - Newsletter Reimbursement	\$ (176.62)	\$ 20,371.07
Exp	03/20/2014	Auxiliary Svcs - 2014 Winter RL Wkd Inv Payt	\$ (1,260.00)	\$ 19,111.07
Dep	05/16/2014	2014 Fall RL Weekend Deposit	\$ 1,895.00	\$ 21,006.07
Exp	09/21/2014	Women's Voices - Carol Willenbrock Memorial	\$ (50.00)	\$ 20,956.07
Exp	09/21/2014	YMCA of Milwaukee - Carol Willenbrock Memorial	\$ (50.00)	\$ 20,906.07
Exp	09/22/2014	Karen Keegan - Newsletter Reimbursement	\$ 381.94	\$ 21,288.01
Dep	10/06/2014		\$ 2,407.50	\$ 23,695.51

Current Checking Account Balance \$ 23,695.51

Cortland College Foundation Funds

Theta Phi/Camp Huntington Project Fund Balance as of July 1, 2014 \$ 5,364.15

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Activity since beginning of 2011/2012 Fiscal Year (beginning July 1, 2011)	
Fund Balance July 1, 2011	\$ 8,434.00
Expenses Paid in 2011/2012 Fiscal Year (Sauna Repair)	\$ (1,264.00)
Gifts Received in Fiscal Year July 1, 2011 thru June 30, 2012 (lg portion in Memory of Bette Schneider)	\$ 1,275.00
Fund Balance - July 1, 2012	\$ 8,445.00
Gifts received in Fiscal Year July 1, 2012 thru Jan 1, 2013	\$ 250.00
Expenses Paid July 1, 2013 thru June 30, 2014	\$
Fund Balance at beginning of 2013/2014 Fiscal Year - July 1, 2013	\$ 4,756.95
Gifts received July 1, 2013 thru June 30, 2014	\$ 2,022.00
Expenditures (Mobile insulated heated steam table for Camp Huntington kitchen)	\$ (1,414.80)
Theta Phi/Camp Huntington Endowment Adjusted Fund Balance 7/1/2014	\$ 53,107.65
Activity since beginning of 2012/2013 Fiscal Year (beginning July 1, 2012)	
Beginning Fund Balance - July 1, 2011	\$ 41,634.32
Gifts received in July 1, 2012 thru June 30, 2013	\$ 475.00
Expenses Paid July 1, 2012 thru June 30, 2013	\$ 0.00
Total Net Return	\$ 3,068.83
\$1,500.00 Budgeted for Disbursement in Fiscal 2012/2013, but no disbursements occurred.	
Ending Fund Balance - June 30, 2013	\$ 45,178.15
Gifts received July 1, 2013 thru June 30, 2014	\$ 1,300.00
Expenditures	\$ 0.00
Market Returns	\$ 6,639.50
Marjorie Dey Carter Scholarship Fund Balance 7/1/2014	\$ 10,342.71
Fund Balance - July 1, 2012	\$ 9,490.51
No details of Gifts/Expenditures/Market Returns provided	\$ 0.00
Fund Balance - July 1, 2013	\$ 8,978.64
Gifts Received July 1, 2013 thru June 30, 2014	\$ 200.00
Expenditures July 1, 2013 thru June 30, 2014 (no scholarship awarded)	\$0.00
Market Returns July 1, 2013 thru June 30, 2014	\$ 1,164.07

## **New Business:**

Next year's Racquette Lake is 10/12/15. Discussed application submitted by Shelly Richards to become a member. The application needs to be approved by the board and then by the general members. The application was sent to Karen Keegan to be placed in the upcoming newsletter.

Erin Boyland, Coordinator for this year's reunion is having four meetings on Cortland State campus.

Schedule for Theta's reunion will be a Friday morning Golf Tournament; Saturday dinner at 5:30PM at Corey Union. A lake cruise is an option either on Cayuga or Skaneateles Lake. There will be a 7:00PM Welcome reception on the Brockway Lawn with a Sunday Farewell Breakfast &

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house tours. After the golf tournament, there will be an Open House at Mara & Tina's house which is 10 minutes away.

There will be a January newsletter that will just be about the reunion. Karen Keegan is trying to get the entire Theta address list from Erin Boylan. The list is about 90% complete.

We are shooting for 250 people to attend this reunion.

Motion to Adjourn:

KU move to adjourn. Barb LoPiccolo seconded.

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## **TPSI Meeting for Monday, August 4, 2014 @ 8:00PM**

**Attendees:** Pat Quinn, Karen Keegan, Jodi Schmeelk, Pat Sullivan, Colleen Fritze, Mara Golden, Karen Uhlendorf. **Absent:** Sue Knapp, Eileen Rich, Barb LoPiccolo.

Welcome: Jodi Schmeelk called the meeting to order at 8:05PM and welcomed the group.

### Ongoing Business:

Pat Sullivan provided an update as to the 2015 Summer Reunion. It's hard to believe that it is 11 months away!! Pat met with Jodi & Barbie to discuss the reunion and reunion dinner since they are serving as emcees. Everything is moving right along. Pat sent a note to the reunion committee...

It is time to reach out to everyone that you would like to see at the reunion to make sure that they will be there. We can do this by phone, e-mail, regular mail, Facebook....use any and all means to contact some of the most important people in our lives and make sure they'll be in Cortland on July 09-12, 2015.

There is now a Cortland reunion website, please go in and indicate that you are attending. The Facebook page is just for our reunion. Teri is about to add an event to the Theta Phi Facebook page to ask people to let us know if they're attending.

To join the Theta Phi Sisters Facebook page, contact Teri Tiso '74 at [vb600@aol.com](mailto:vb600@aol.com)

The Cortland Reunion website is (<http://www2.cortland.edu/alumni/alumni-reunion-weekend/alumni-reunion-2015.dot>) is one you'll want to check regularly and share with all your sisters.

The Alumni House is not available for us on Saturday so we will be having the reunion dinner on Friday night. We will either be on the front lawn or the rear lawn. It strongly depends on the amount of attendees so it is so important that we get a large turnout in order to get the rear lawn. The dinner will take place around 4:00-5:00PM. There will most likely be a breakfast on Saturday along with a visit to the Sorority House.

Within the next few weeks, Pat will begin to circulate an e-mail indicating who's planning on attending reunion. Unless you tell Pat otherwise, she is going to include your name on the list of attendees!!

Pat has heard from several members of the class of 1965 (the 2015 50<sup>th</sup> year reunion class) that they will be attending. This is great news!!

Sue Huck will be organizing the golf tournament and is ready and willing to hear your suggestions. Please contact her with your thoughts ([shuck@nycp.rr.com](mailto:shuck@nycp.rr.com))



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We still need representatives from 1985, 1967, 1966, 1962, 1961 and at least one rep from the '50's and the '40's. If you know of anyone who might represent any of these years contact Pat.

Pat sent an e-mail to Brucie to get some sense about the artwork for the labels for the wine. Mara & Tina will follow up with Brucie.

Pat will send out class lists to anyone who requests them.

Karen Keegan has been in contact with Erin Boylan regarding our list of Cortland/Theta Phi people. We have been struggling to get a response.....

Erin sent information about a campground right in Cortland (<http://www.yellowlanterncampground.com/>) Just a few minutes drive from campus.

Our reunion is going to overlap with the National Senior Games in Minneapolis and we are hoping that it does not impact too many people's plans.

Pat will have a thumbnail sketch of the reunion schedule, hopefully, by the next newsletter.

Sisters should be ready at Fall RL Weekend to make video clips to send by email extending invitations to potential attendees.

**Treasurer's Report:** Sue Knapp was not present but a \$100 donation will be made in Carol Willenbrock's name.

## **New Business:**

Jodi will follow up with Kelly Davis to discuss whether we are still looking to have an Italian dinner at Fall RL.

This will be the last Board Meeting until Fall Raquette Lake. The next meeting will be held right after breakfast on Saturday.

## **Motion to Adjourn:**

KU moved to adjourn. Colleen seconded it.

Meeting was adjourned at 8:36PM.

# TPSI Board Meeting Minutes

## TPSI Meeting for Wednesday, May 7, 2014 @ 8:00PM

**Attendees:** Sue Knapp, Jodi Schmeelk, Pat Sullivan, Eileen Rich, Colleen Fritze, Mara Golden, Karen Keegan. **Absent:** Karen Uhlendorf, Barb LoPiccolo.

Welcome: Jodi Schmeelk called the meeting to order at 8:02 pm and welcomed the group.

### Ongoing Business:

**Pat Sullivan** provided an update as to the 2015 Summer Reunion. It was confirmed that Jodi Schmeelk and Barb Hemink will be the MCs for the reunion dinner. It was discussed to put up a reunion page on Facebook so that many more people can be made aware of the event. Sue Huck will be organizing the golf tournament again for the reunion. There will also be campground information for those traveling in. Mara & Tina are still visiting wineries in order to decide on the perfect blend of grapes for their sisters. They will be working closely with Brucie to produce a wonderful label for the wine bottles.

**Treasurer Report:** Sue Knapp presented the Treasurer's report:  
No new information on the scholarship.  
No new information on the project fund.

## TPSI Treasurer's Report - January 15, 2014 (Fiscal year beginning 10/2013)

### Financial Activity

Exp/Dep	Date	Reason	Balance
		Beginning balance Fiscal Year 2013/14	\$ 21,944.19
Dep	10/18/13	Fall Raquette Lake final deposit – Rm & Board	\$ 23,421.69
Dep	10/18/13	Fall Raquette Lake – Silent Auction	\$ 24,482.69
Dep	10/18/13	Fall Raquette Lake –Raffle	\$ 26,082.69
Exp	10/28/13	Auxillary Services Corporation – payment for RL Wkend	\$ 20178.69
Exp	10/28/13	Web site fees – Reimbursement to Ellen Kerwick	\$ 20,063.69
Dep	12/10/13	Fall 2014 Weekend Deposits	\$ 20,258.69
Dep	10/18/2013	Fall Raquette Lake - Raffle	\$ 26,082.69
Exp	01/09/14	Sharon Rosenblum – Reimbursement for Fall RL Wkend	\$ 20,087.69
Dep	02/21/14	Winter RL Weekend – Full Deposit	\$ 21,347.69
Exp	03/18/14	Fall RL Wknd Raffle Payout – Deb Intorcia	\$ 20,547.69
Exp	03/18/14	Karen Keegan – Newsletter Reimbursement	\$ 20,371.07
Exp	03/20/14	Auxiliary Sves – Winter RL Weekend Invoice Payment	\$ 19,111.07
<b>Current Checking Account Balance</b>			<b>\$ 19,111.07</b>

# TPSI Board Meeting Minutes

## Cortland College Foundation Funds

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**Theta Phi/Camp Huntington Project Fund Balance as of June 30, 2013** \$ 4,756.95  
**Activity since beginning of 2011/2012 Fiscal Year (beginning July 1, 2011)**

Fund Balance at 2012 Fiscal Year Beginning of 2011 \$ 8,434.00  
Expenses Paid in 2011/2012 Fiscal Year (Sauna Repair) \$ (1,264.00)  
Gifts Received in Fiscal Year 07/01/11 - 06/30/12 (lg portion in Memory of Bette Schneider)  
\$ 1,275.00  
Fund Balance at beginning of 2012/2013 Fiscal Year - July 1, 2012 \$ 8,445.00  
Gifts received in Fiscal Year July 1, 2012 thru Jan 1, 2013 \$ 250.00  
Expenses Paid \$ 0.00  
Details of Income (Donations) and Expenditures thru June 30, 2013 pending as of May 7, 2014

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**Theta Phi/Camp Huntington Endowment Fund Balance 6/30/2012** \$ 44,666.28  
**Activity since beginning of 2011/2012 Fiscal Year (beginning July 1, 2012)**

**Beginning Fund Balance - July 1, 2011** \$ 41,634.32  
Gifts received in Fiscal Year July 1, 2012 thru June 30, 2013 \$ 475.00  
Expenses Paid \$ 0.00  
Total Net Return \$ 3,068.83  
Ending Fund Balance \$ 45,178.15  
\$1,500.00 Budgeted for Disbursement in Fiscal 2012/2013, but no disbursements occurred.  
Details of Income (Donations) and Expenditures through June 30, 2013 pending as of May 7, 2014

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**Marjorie Dey Carter Scholarship Fund Balance 6/30/2012** \$ 9,490.51  
Details of Income (Donations) and Expenditures through June 30, 2013 pending as of May 7, 2014

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\$500 is paid out twice per year, once each semester for the scholarship

**\*\* This year's winner is Catherine Quiroz who is an Early Childhood Education major with Spanish as a second major.**

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The Huntington Project Fund is in proceeding forward. Rob and Kelly made up a list of kitchen items that they believe would help the kitchen staff prepare and serve meals more efficiently.

### New Business:

Colleen Fritze has a new e-mail address: [colleenfritze@gmail.com](mailto:colleenfritze@gmail.com)

# TPSI Board Meeting Minutes

## Announcements:

Next Board Meeting date Monday, August 4<sup>th</sup>, 2014 @ 8:00PM

## Motion to Adjourn:

Pat moved to adjourn. Mara seconded it.

Meeting was adjourned at 8:28PM.

Respectfully submitted,

Mara Golden

# TPSI Board Meeting Minutes

## TPSI Meeting for Wednesday, January 15, 2014 @ 8:00PM

**Attendees:** Mara Golden, Pat Quinn, Jodi Schmeelk, Karen Keegan, Sue Knapp, Eileen Rich, Karen Uhlendorf, Pat Sullivan. **Absent:** Colleen Fritze.

Welcome: Jodi Schmeelk called the meeting to order at 8:04pm and welcomed the group. It was mentioned that Mary Blan is still not on our address list.

### Ongoing Business:

- **Pat Sullivan** gave an update as to the 2015 Summer Reunion. The goal is to get as many people as possible to attend this event. At Raquette Lake there were 21 people that volunteered to be on the committee. These people range from classes from 1960 to 1984. Pat would like to get that number up to 30 and then these folks will start leaning on people to attend. This should start happening this Summer 2014. We want to contact people who are not on the address list. These will be the more difficult people to track down. We need to have the address list updated through Cortland and it appears that Cortland is happy to supply us with their list of alumni. The goal is to have the best list that we can get in order to contact people to the best of our ability. Pat is trying to come up with current e-mail addresses for people who are not on our list and also turning to Facebook to track people down. Pat wants to get the best list for attendees to Erin Boyland in the Alumni office with some sense of urgency to pin her down as to our needs and venue. Mara & Tina have visited several wineries and have secured good information as to the gifts that we are looking to give to our attendees. Based on our need for about 150-200 bottles of wine, this would have a cost of about \$100 - \$200 per case which includes 12 bottle per case, depending on the quality of wine purchased. If we purchased 18 cases, this would total 216 bottles or 15 cases which would total 180 bottles. There is no issue regarding having Brucie produce a beautiful label for the bottles. We will work with Brucie and the winery to have this completed. We would need about a 3 month lead time in which to order the wine prior to the reunion. We will have to decide whether we want all red; all white or a mixture.

**Treasurer Report:** Sue Knapp presented the Treasurer's report:

No new information on the scholarship.

No new information on the project fund.

Kitchen project will be using the project money.

Endowment fund balance is correct.

### TPSI Treasurer's Report - January 15, 2014 (Fiscal year beginning 10/2013)

#### Financial Activity

# TPSI Board Meeting Minutes

Exp/Dep	Date	Reason	Balance
		Beginning balance previously reported	\$ 18,673.78
Dep	07/26/2013	Fall Raquette Lake – Pre Registration Deposit	\$ 19,088.78
Exp	09/12/2013	Newsletter Expenses Reimbursed to Karen Keegan	\$ 18,856.69
Dep	10/09/2013	Fall Raquette Lake –Pre Registration Deposit	\$ 21,944.19
		Beginning Balance Fiscal year 2013/14	\$ 21,944.19
Dep	10/18/2013	Fall Raquette Lake final deposit – Rm & Board	\$ 23,421.69
Dep	10/18/2013	Fall Raquette Lake – Silent Auction	\$ 24,482.69
Dep	10/18/2013	Fall Raquette Lake - Raffle	\$ 26,082.69
Exp	10/28/2013	Auxilliary Services Corporation – Payment to Raq. Lake W-end	\$ 20,178.69
Exp	10/28/2013	Web Site fees – Reimb. Ellen Kerwick	\$ 20,063.69
Dep	12/10/2013	Fall 2014 Weekend Deposits	\$ 20,258.69
Exp	01/09/2014	Sharon Rosenblum – Reimb. for Fall RL weekend	\$ 20,087.69
<b>Current Checking Account Balance</b>			<b>\$ 20,087.69</b>

## Cortland College Foundation Funds (No new info since previous report)

<b>Theta Phi/Camp Huntington Project Fund Balance as of January 16, 2013</b>	<b>\$ 8,695.00</b>
<b>Activity since beginning of 2011/2012 Fiscal Year (beginning July 1, 2011)</b>	

Fund Balance at 2012 Fiscal Year Beginning of 2011	\$ 8,434.00
Expenses Paid in 2011/2012 Fiscal Year (Sauna Repair)	\$ (1,264.00)
Gifts Received in Fiscal Year 07/01/11 - 06/30/12 (lg portion in Memory of Bette Schneider)	\$ 1,275.00
Fund Balance at beginning of 2012/2013 Fiscal Year - July 1, 2012	\$ 8,445.00
Gifts received in Fiscal Year July 1, 2012 thru Jan 1, 2013	\$ 250.00
Expenses Paid	\$ 0.00

<b>Theta Phi/Camp Huntington Endowment Fund Balance 6/30/2012</b>	<b>\$ 45,178.15</b>
<b>Activity since beginning of 2011/2012 Fiscal Year (beginning July 1, 2011)</b>	

<b>Beginning Fund Balance - July 1, 2011</b>	<b>\$ 41,634.32</b>
Gifts received in Fiscal Year July 1, 2011 thru June 30, 2012	\$ 475.00
Expenses Paid	\$ 0.00
Total Net Return	\$ 3068.83
Ending Fund Balance	\$ 45,178.15
Gifts Received to Date Since July 1, 2012	\$350.00
\$1,500.00 Budgeted for Disbursement in Fiscal 2012/2013, but no disbursements occurred.	

<b>Marjorie Dey Carter Scholarship Fund Balance 6/30/2012</b>	<b>\$ 8,975.01</b>
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# TPSI Board Meeting Minutes

Note: Only \$50 has been donated to this fund since July 1, 2011

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\$500 is paid out twice per year, once each semester for the scholarship

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Website Report (thetaweb@twcny.rr.com): Everything is fine.

- Winter Raquette Lake – KU – 14 people signed up and it appears that everything is a go.

## **New Business:**

- Marjorie Dey Carter Fund – Pat Quinn – Ann Gradziani & Karen Hegamen can no longer be involved. Gail Webster has the names of people who may be willing to chair it. Currently on this project is Karen Hegamen, Ann, Gail Webster and Pat Quinn.
  - Huntington Project – Jody will contact Rob and have Kelly get the information. It looks like the project is budgeted for \$1800 - \$2000 to put into the kitchen. This project will be moving forward.

## **Announcements:**

- Next Board meeting date Wednesday, April 23, 2014 @ 8:00PM.

## **Motion to Adjourn:**

Karen mover to adjourn. Knapper seconded it.

Meeting was adjourned at 8:43pm.

Respectfully submitted,  
Mara Golden

# TPSI Board Meeting Minutes

## TPSI Board Meeting, October 13, 2013 at Camp Huntington at Raquette Lake

### New Business:

- The following slate of officers and members at large was approved by the new Board:

**Jodi Schmeelk, President**

Term expires: 10/16

**Karen Uhlendorf, Vice President**

Term expires: 10/16

**Sue Knapp, Treasurer**

Term expires: 10/16

**Karen Keegan , Corresponding Sec.**

Term expires: 10/14

**Mara Golden, Recording Sec.**

Term expires: 10/15

**Members at Large:**

**Colleen Fritze**

Term expires: 10/14

**Barb LoPiccolo**

Term expires: 10/14

**Pat Quinn**

Term expires: 10/15

**Eileen Rich**

Term expires: 10/15

- The 50/50 raffle of \$800 was won by Deb Intorcia, '76. A new record of \$1600 was collected by Toni Tiburzi. Thanks, Toni.

Respectfully submitted,  
Barb LoPiccolo



# TPSI Board Meeting Minutes

## TPSI Board Meeting Minutes

**Friday, October 11, 2013, 7:00 PM @ Raquette Lake**

**Attendees:** Colleen Fritze, Karen Keegan, Barb LoPiccolo, Pat Quinn, Eileen Rich, Jodi Schmeelk, Kathy Solano. **Absent:** Mara Golden, Sue Knapp.

### **Agenda:**

**Welcome:** Kathy called the meeting to order at 6:59 pm.

**Treasurer Report:** Kathy (by way of Sue) reported that due to SUNY Cortland's fiscal year, the financial report at this time is the same as the July report. See minutes. As soon as Sue receives an update, she will send out a new report.

**Website Report** (thetaweb@twcny.rr.com): Kathy (by way of Nels) reported that the website serves as an archive with minutes, pics, etc. We need to encourage members to use the website. The question was brought up as to the number of hits that the site has had. Check with Nels.

### **Ongoing Business:**

- Election of new Board slate: Jodi (Kathy) presented the slate: Sue Knapp, Jodi Schmeelk, and Karen Uhlendorf. The vote will take place at the general meeting on Saturday night.
- Fall Raquette Lake: The board would like to keep Columbus Day weekend as the date for future weekends.
- Huntington Project Fund: Kathy (by way of Rob) reported that the chairs and benches were purchased and looked great on the waterfront. It will be up to the new board to decide on a project. One suggestion included the possible purchase of Gilkey's painting of the Mosely Dining Room.
- Fuge Film Conversion Project: Kathy (by way of Kim Mayer) reported that she was not sure of the progress of the project. Keep this item on the agenda until the project is completed.
- Fall Newsletter: Karen did a fantastic job. Next letter will be around the 1<sup>st</sup> of March. Please continue to send updated e-mail addresses to Karen.

### **New Business:**

# TPSI Board Meeting Minutes

- Marjorie Dey Carter Scholarship: Karen Hegeman wants to pass on the responsibility of the scholarship to someone else. The scholarship was not awarded this past year. Present information at general meeting for ideas and to see if anyone is interested in taking on responsibility. There is \$8975.00 in the fund.
- Agenda Items for General Sorority Meeting: Kathy reviewed the agenda items with the board.

## **Announcements:**

- Next general sorority meeting Saturday, October 12 @ Raquette Lake.

**Motion to Adjourn:** The meeting was adjourned at 7:30 pm.

Respectfully submitted,  
Barb LoPiccolo

# TPSI Board Meeting Minutes

## **TPSI Meeting for Wednesday, July 17, 2013**

**Attendees:** Mara Golden, Karen Keegan, Sue Knapp, Eileen Rich, Kathy Solano, Jodi Schmeelk.

**Absent:** Colleen Fritze, Barb LoPiccolo, Pat Quinn

**Welcome:** Kathy Solano called the meeting to order at 8:05pm. She welcomed the group, and guest Pat Sullivan, Chairperson, Summer 2015 Cortland Reunion.

**Summer 2015 Cortland Reunion:** Pat gave an update of progress for the reunion:

- Gathering members and forming initial committee, have not yet met as a group, soliciting ideas via e-mail, asking the question “What made people come back to their reunions?”
- Goal is to get a member from each of the classes from 1950-1987 to act as “recruiter” to get classmates to come back. Presently approximately 250 sorority sisters listed.
- Pat has been in touch with Erin Boylan @ Cortland, trying to secure Saturday evening dinner time in Alumni House (knowing there will be another sorority group there on same date July 10-12)
- Eileen asked about possibility of folks staying in the dorms, details of the reunion will be answered as things move forward
- Information on reunion will be in every newsletter moving forward to gain momentum.

**Treasurer Report:** Sue Knapp presented the Treasurer’s report: (see attached copy at end of minutes)

**Website Report** (thetaweb@twcny.rr.com): Kathy reported contacting Nels to have site updated to reflect upcoming Fall Raquette Lake weekend, Nels will update information.

**Ongoing Business:** 1. New Board Slate: Jodi will e-mail names to replace one outgoing Board member. Board will vote on approval of slate via e-mail. Ballots will be included in next newsletter, and voting on new Board members will occur at Fall RL

2. Fall Raquette Lake October 11-14: Discussion of deposit deadline. Sue said Cortland requires two week advance notice. It was agreed that non-refundable deposits were due two weeks prior, on September 27 to Kim Mayer.

3. Huntington Project Fund: Progress has begun on the front dock project. Eileen reports seeing new benches and chairs with individual recognition plates saying “donated by Theta Phi 2013”.

## TPSI Board Meeting Minutes

4. Fuge Film Conversion: No update, Kathy's last contact with Kim Mayer has her wanting to complete project by the Fall.

5. Upcoming Newsletter: Karen will complete around Labor Day in September. She requests all materials for inclusion sent to her by August 23.

**New Business**: Jodi reports an enlarged photo of the dress-up "historical" dinner will be donated at Camp Huntington this Fall, to be hung in the library.

**Announcements**: Next Board meeting scheduled for Friday, October 11 at Raquette Lake

**Motion to Adjourn**: The meeting was adjourned at 8:55pm.

Respectfully submitted,

Kathy Solano

# TPSI Board Meeting Minutes

## TPSI Meeting for Wednesday, April 17, 2013

**Attendees:** Mara Golden, Colleen Fritze, Karen Keegan, Sue Knapp, Barb LoPiccolo, Pat Quinn, Eileen Rich, Kathy Solano. **Absent:** Jodi Schmeelk.

**Welcome:** Kathy Solano called the meeting to order at 8:04pm and welcomed the group. Happy Birthday to Karen.

**Treasurer Report:** Sue Knapp presented the Treasurer's report:

### TPSI Treasurer's Report - April 17, 2013 (Fiscal year beginning 10/2012)

#### Financial Activity

Exp/Dep	Date	Reason	Balance
		Beginning balance previously reported	\$ 20,026.50
Dep	10/12/2012	Raquette Lake Weekend Deposit	\$ 23,937.50
Exo	10/13/2012	Ellen Kerwick - Reimbursement for Website Fees	\$ 23,819.30
Exp	10/19/2013	Karen Keegan - reimbursement for Spt Newsletter	\$ 23,652.81
Exp	10/19/2012	Auxiliary Services Corporation - Raquette Lake Weekend Fees	\$ 17,933.81
Dep	1/28/2013	Deposit-Winter Raquette Lake Pre-Registrations	\$ 19,258.31
Exp	1/31/2013	Donation-Elizabeth Brewster House in memory of Evelyn Clark	\$ 19,158.31
Dep	2/19/2013	Deposit - final deposit for Winter Raquette Lake fees collected	\$ 19,556.81
Exp	3/28/2013	Refund to Sue Klinger for Winter RL Deposit	\$ 19,435.81
Exp	3/28/2-13	Refund to Eileen Rich for Winter RL Deposit	\$ 19,314.81
Exp	3/23/2013	Payment to Auxiliary Svcs Corporation for Winter RL Weekend	\$ 17,833.81
<b>Current Checking Account Balance</b>			<b>\$ 17,833.81</b>

#### Cortland College Foundation Funds (No new info since previous report)

<b>Theta Phi/Camp Huntington Project Fund Balance as of January 16, 2013</b>	<b>\$</b>
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## TPSI Board Meeting Minutes

<b>Activity since beginning of 2011/2012 Fiscal Year (beginning July 1, 2011)</b>	<b>8,695.00</b>
	\$
Fund Balance at 2012 Fiscal Year Beginning of 2011	8,434.00
	\$
Expenses Paid in 2011/2012 Fiscal Year (Sauna Repair)	(1,264.00)
Gifts Received in Fiscal Year July 1, 2011 thru Jun 30, 2012 (lg portion in Memory of Bette Schneider)	\$ 1,275.00
Fund Balance at beginning of 2012/2013 Fiscal Year - July 1, 2012	\$ 8,445.00
	\$
Gifts received in Fiscal Year July 1, 2012 thru Jan 1, 2013	250.00
	\$
Expenses Paid	0.00
<b>Theta Phi/Camp Huntington Endowment Fund Balance 6/30/2012</b>	<b>\$ 41,634.32</b>
<b>Activity since beginning of 2011/2012 Fiscal Year (beginning July 1, 2011)</b>	
	\$
<b>Beginning Fund Balance - July 1, 2011</b>	<b>41,975.15</b>
Gifts received in Fiscal Year July 1, 2011 thru June 30, 2012	\$375.00
Expenses Paid	\$0.00
Total Net Return	(\$715.83)
Ending Fund Balance	\$41,634.32
Gifts Received to Date Since July 1, 2012	\$350.00
\$1,500.00 Budgeted for Disbursement in Fiscal 2012/2013, Final Accounting to be provided Nov, 2013	
<b>Marjorie Dey Carter Scholarship Fund Balance 6/30/2012</b>	<b>\$ 8,975.01</b>
Note: Only \$50 has been donated to this fund since July 1, 2011	
\$500 is paid out twice per year, once each semester for the scholarship	

**Website Report** (thetaweb@twcny.rr.com): Kathy (by way of Nels Kerwick) – Keep Nels in the loop. Check the website.

**Ongoing Business:**

- Summer 2015 Cortland Reunion: Kathy – Pat Sullivan is the chair and will be present for the July board meeting. She wants us to think about the following: how much we want to spend on give aways; does TPSI want to subsidize the cost

# TPSI Board Meeting Minutes

of parts of the reunion; this could be the last reunion for us; another sorority will be there so let's make it big and get a lot of people to attend. Other ideas brought up: stay in dorms as a group; golf match against the other sorority; a nice clothing gift; singing with other group; jewelry as a giveaway; what keeps people away.

- Huntington Project Fund: Kathy (by way of Rob) – Projects will commence in spring. Put pictures and updates in newsletter to encourage folks to contribute to fund.
- Fuge Film Conversion Project: Kathy (by way of Kim Mayer) – Kim would like to see it done before Fall Raquette Lake.
- Winter newsletter comments: thanks to Karen. It was inclusive, balanced and had great pictures.

## **New Business:**

- Nominations for new Board members: Jodi – The terms of Kathy, Sue (revolving), and Jodi will be up in October. We only need to fill Kathy's slot.
- Raquette Lake reservations: much discussion on deadlines and the non refundable down payment took place. The discussion was tabled until the July meeting to check minutes and facts.

## **Announcements:**

- Next Board meeting date Wednesday, July 17, 2013.
- Thoughts and prayers are with people of Boston.

**Motion to Adjourn:** The meeting was adjourned at 8:43pm.

Respectfully submitted,

Barb LoPiccolo

# TPSI Board Meeting Minutes

## **TPSI Meeting**

**Wednesday, January 16, 2013**

**Attendees:** Mara Golden, Colleen Fritze, Karen Keegan, Sue Knapp, Barb LoPiccolo, Pat Quinn, Eileen Rich, Jodi Schmeelk, Kathy Solano.

**Absent:** None

**Welcome:** Kathy called the meeting to order at 8:01 pm and gave a quick overview of procedures to new members.

**Treasurer's Report:** Sue will be getting monthly reports on donors from Cortland on the Cortland College Foundation Funds. She suggested publishing the donors for all of the Cortland Funds in the newsletter. In addition, a brief description of each fund will be published in the newsletter.

**Website Report:** (thetaweb@twcny.rr.com) Kathy (by way of Nels) encourages members to visit site.

### **Ongoing Business:**

- Winter Raquette Lake update: Kathy (by way of Nels) reports that 9 sisters have paid up for the weekend of Feb. 15-17. Is it possible to move the deadline closer to the actual event because of the weather? Sue will check with Nels. The contract reads that we need to give Cortland numbers notification 21 days prior to the event.
- Huntington Project Fund: \$5000 was dedicated to projects at Huntington as voted upon at the October TPSI meeting. Rob is working with a supplier out of Rochester and has lined up some chairs and benches, lighting and signage. Rob has corresponded with Kathy and will continue to update her on the progress of the project.
- Fuge Film Conversion Project: Kathy (by way of Kim Mayer) notes that Kim will work on the project this spring. At the October board meeting, the board voted



# TPSI Board Meeting Minutes

to waive Kim's fee for fall RL 2013 for the amount of work she has done on this project.

- Upcoming Newsletter: Karen said the deadline for the newsletter is Feb. 15. Reports are needed from Kathy and Jodi. Any other reports, updates, pics, etc. should be sent to Karen asap. The newsletter will come out the first week of March. Karen will send out a reminder in the next couple of weeks.
- Summer 2015 Cortland Reunion: Kathy has a list from the fall meeting of people who are willing to work on the reunion. Kathy will talk to Pat Sullivan to see if she will head that committee along with a younger co-chair. Kathy will try to get an exact date for 2015.

**New Business:** None

**Announcements:**

- Get the word out on Winter Raquette Lake!
- Next Board meeting date Wednesday, April 17, 2013.

**Motion to Adjourn:** The meeting was adjourned at 8:41.

Respectfully submitted,  
Barb LoPiccolo

# TPSI Board Meeting Minutes

**TPSI Board Meeting, October 7, 2012 at Camp Huntington at Raquette Lake**

## **New Business:**

- The following slate of officers and members at large was approved by the new Board:

### **Kathy Solano, President**

Term expires: 10/13

[solleis@aol.com](mailto:solleis@aol.com)

### **Jodi Schmeelk, Vice President**

Term expires: 10/13

[jschmeelk@Rochester.rr.com](mailto:jschmeelk@Rochester.rr.com)

### **Sue Knapp, Treasurer**

Term expires: 10/13

[nelsue@twcny.rr.com](mailto:nelsue@twcny.rr.com)

### **Karen Keegen , Corresponding Sec.**

Term expires: 10/14

[keegank@ymcarichmond.org](mailto:keegank@ymcarichmond.org)

### **Barb LoPiccolo , Recording Sec.**

Term expires: 10/14

[barb\\_lopiccolo@hotmail.com](mailto:barb_lopiccolo@hotmail.com)

## **Members at Large:**

**Colleen Fritze** Term expires: 10/14

[collfritze@aol.com](mailto:collfritze@aol.com)

### **Mara Golden**

Term expires: 10/15

[maragolden17@hotmail.com](mailto:maragolden17@hotmail.com)

### **Pat Quinn**

Term expires: 10/15

[tispq1972@verizon.net](mailto:tispq1972@verizon.net)

### **Eileen Rich**

Term expires: 10/15

[eileenrich519@gmail.com](mailto:eileenrich519@gmail.com)

# TPSI Board Meeting Minutes

- 50-50 winner is Carmen Cases. Final total of \$920 was raised, half of which will go back to the Theta operating fund.
- Next Board meeting will be Wednesday, January 9, 2013

Respectfully submitted,  
Barb LoPiccolo

# TPSI Board Meeting Minutes

**TPSI Meeting Minutes, October 5, 2012** at Camp Huntington, Raquette Lake

**Attendees:** Karen Keegan, Sue Knapp, Barb LoPiccolo, Kathy Solano, Jodi Schmeelk, Colleen Fritze, and lame ducks: Carmen Casas, Pat Sullivan Michelle Widdell.

**Call to order and Welcome:** Kathy Solano called the meeting to order at 7:08pm.

**Report on George Fuge film project:** Kim Mayer gave a progress report on the conversion project. 95% of the film has been converted to hard drive, files or DVDs; however, it is not organized on a timeline. Kim will need to hold onto the films for reference and the formatting will take time. Eventually, the films will be stored in the SUNY Cortland Library. \$1200 has been sent to Kim for costs incurred. A conversation will take place with Rob Rubendall as to what to do with the final digitized product. The Board voted on a motion by Colleen, seconded by Carmen, to pay Kim's RL fee from the auction money in appreciation for all her efforts over the last several years.

**Treasurer's Report:** Sue Knapp

**Website Report:** Kathy reminds everyone to send anything of interest to Nels for the website. Take some time to look at the website.

## **Ongoing Business:**

- Board Nominating Committee: Jodi presented the following candidates for TPSI board: Eileen Rich, Mara Golden, and Pat Quinn. Voting will take place at the general meeting on October 7.
- Huntington Project Fund Ideas: Kathy and Jodi will talk to Rob Rubendall about project ideas. Ideas will be discussed at the general meeting.
- Auction: Michelle said that the auction will take place on Saturday afternoon from 4:30 to 5:15. Discussion took place regarding the antique Theta Phi bracelet purchased on E-bay by Jodi. The motion by Colleen, seconded by Pat: the bracelet will be auctioned at the 2013 RL auction in order to broaden the audience, was unanimously passed. It will be presented in the winter and fall newsletters with pictures and information. It will also be presented at the general meeting for discussion.
- 2013 Fall Raquette Lake: Dates are October 4-7.
- Winter Raquette Lake 2013 Update: February 15-17.

## **New Business:**

# TPSI Board Meeting Minutes

- The agenda for the general meeting will include the following items: voting on board slate, project fund ideas, bracelet, 2015 Cortland Reunion.
- **Announcements:**
- The general TPSI meeting will be on Saturday evening, October 6 after dinner.
- The next board meeting is scheduled for Sunday, October 7 at Camp Huntington.

**Motion to Adjourn:** The meeting was adjourned at 7:50pm.

Respectfully submitted, Barb LoPiccolo

# TPSI Board Meeting Minutes

## **TPSI Meeting Minutes, July 25, 2012**

**Attendees:** Karen Keegan, Sue Knapp, Barb LoPiccolo, Kathy Solano, Pat Sullivan.

**Absent:** Colleen Fritze, Carmen Casas, Jodi Schmeelk, Michelle Widdell.

**Call to order and Welcome:** Kathy Solano called the meeting to order at 8:07 pm.

**Treasurer's Report:** Sue Knapp presented the following report.

**Website Report:** Kathy and Nels chatted about continuing the website as a way to archive our history and current activities. Nels has agreed to continue as webmaster and has updated the website. Minutes will be sent directly to her. Take some time to look at the website.

**Board Nominating Committee:** Jodi presented the following candidates for TPSI board via e-mail to Kathy: Eileen Rich, Mara Golden, and Pat Quinn. The Board accepted the slate of candidates and the ballot will be presented in the Fall newsletter and at the meeting at Fall Raquette Lake .

### **Ongoing Business:**

- **Huntington Project Fund Ideas:** Kathy will talk to Rob Rubendall to see if he has ordered the Adirondack chairs and the furniture for the Birches. Kathy will update Karen with status of that purchase so that a blurb about the project will go into the newsletter. The board will talk to Rob at Fall RL to discuss other potential projects. Sue suggested that we decide on a larger project that will inspire members to donate.
- **Fuge Film Conversion Project:** Kathy, Sue and Kim have had discussions through e-mail. As of early June, the project is underway. We will ask Kim to update the board on the project at the Oct. 5 meeting at RL. There was a concern that the film project would not have a "home." Pat said if Huntington does not take the completed film, the library at Cortland will.
- **2012 Fall Raquette Lake:** Dates are October 5-8. Deposits are due 21 days prior to the event. As of July 23, 21 people had signed up.
- **Upcoming Newsletter:** All articles, pictures, reports, etc. need to be sent to Karen by August 15. The newsletter will be sent out around Labor Day.
- **Summer Cortland Reunion 2015:** Kathy mentioned that as a group, we have three opportunities to get together: Winter RL, Fall RL and Reunions. We need to keep pushing this event because we don't know if we will be around for the next one. We will be looking for a reunion committee in 2013.

# TPSI Board Meeting Minutes

- Winter Raquette Lake Update: The February date is not available to us. Rob gave us two dates that would piggy back with other groups: January 18-20 and March 1-3. Nels will send out an e-mail to those who have attended winter RL in the last 6-8 years and ask for a commitment on one of the two dates. If it is a go with numbers and approved by Rob, she will get the information to Karen for the newsletter.

## **New Business:**

- Naming Opportunities at Camp Huntington: Pat discussed the naming opportunities that appeared in the recent **Columns**. (see page 16) Karen will do an article in the newsletter about the opportunity to see if it peaks any interest in the membership.

## **Announcements:**

- **Get the word out on Fall Raquette Lake.**
- The next meeting is scheduled for Friday, October 5 at Camp Huntington.

**Motion to Adjourn:** The meeting was adjourned at 9:04pm.

Respectfully submitted,

Barb LoPiccolo

# TPSI Board Meeting Minutes

## TPSI Meeting Minutes

**April 11, 2012**

**Attendees:** Carmen Casas, Colleen Fritze, Karen Keegan, Barb LoPiccolo, Kathy Solano, Jodi Schmeelk, Pat Sullivan, Michelle Widdell.

**Absent:** Sue Knapp

**Call to order and Welcome:** Kathy Solano called the meeting to order at 8:02 pm.

**Treasurer Report:** See attached report.

**Website Report:** Nels reported to Kathy that the web page is outdated and asked whether the web page is still needed. Discussion included the following points: the web page is a viable history of the organization, we do not know how many hits the website gets, it may be vital for those who do not use face book, and the pics and videos are great. The Board decided to ask Nels to update and continue the web page.

**Board Nominating Committee:** Jodi has one firm candidate and two other possibilities at this point. If anyone knows of a potential candidate, send the name to Jodi. The nominations and ballots will be in the fall newsletter.

**Marjorie Dey Scholarship Report:** Karen Hegeman reports that 26 applications were reviewed by the committee. She was pleased to announce that the winner is Lima Stafford, a junior PE major. Karen will submit a report for the fall newsletter. Thank you Karen and committee.

### **Ongoing Business:**

- Huntington Project Fund Ideas: Rob Rubenthal is working on the Birches project and the welcoming Adirondack chairs on the dock. He has been given the ok to go ahead with these projects and submit the bills to Sue.
- Fuge Film Conversion Project: After reviewing the minutes from the January board meeting and after much discussion, it was decided to put the project on hold. Kathy will review with Kim Mayer the project as it exists now and possible plans for the future. Kathy will keep the board informed.
- 2012 Fall Raquette Lake: Dates are October 5-8. Deposits are due 21 days prior to the event. Let's push for a good turnout.
- Summer Cortland Reunion 2015. There is nothing to report at this time other than to remember that 2015 will soon be upon us.

**New Business:** Carmen's retirement is June 27, 2013.

### **Announcements:**

- Congratulations and thanks to Karen for the newsletter well done.



## TPSI Board Meeting Minutes

- The next meeting is scheduled for July 25, 2012 at 8:00.
- 2012 Fall Newsletter: Karen would like to have all articles and reports by August 15 for the newsletter which will be published around Labor Day.
- Slate approval will need to be done prior to August 15. Jodi will send an e-mail when the slate is finalized.
- Pat announced the Cortland College Foundation has purchased the Antlers which is great news for all.

**Motion to Adjourn:** The meeting was adjourned at 8:49pm.

Respectfully submitted,

Barb LoPiccolo

# TPSI Board Meeting Minutes

## TPSI Meeting Minutes

**January 11, 2012**

**Attendees:** Carmen Casas, Colleen Fritze, Karen Keegan, Sue Knapp, Barb LoPiccolo, Jodi Schmeelk, Kathy Solano, Pat Sullivan. Excused: Michelle Widdell.

**Call to order and Welcome:** Kathy Solano called the meeting to order at 8:05 pm.

### **Treasurer Report:**

- Project fund emergency expense: Kathy and Sue reported that \$1254.00 was sent to Rob Rubendall at Huntington for the replacement sauna stove. Rob will acknowledge Theta Phi's donation with a plaque or some other form of recognition.
- Fuge film conversion reimbursement: Kim Mayer is requesting \$262.19 for film conversion that she has completed. There is much more to do. Kathy asked the board to discuss possible steps to resolve our commitment to the Fuge film conversion. The original fund was closed out and the balance sent to Cortland for the Theta Phi/Camp Huntington Project Fund. After much discussion, the following steps were put in place to handle the remaining film, and reimbursing Kim. Kathy will start with a phone call to Kim, followed by an e-mail, with a copy to Sue.

1. A big thanks to Kim for her hard work and time devoted to this huge project.

2. Ask Kim for a cost estimate and a timeline for completion of all film conversion with groupons and without groupons (fast track).

3. Reimbursement will take place when Kathy and Sue receive the above estimates. We need to have this information in order to decide which fund to use for reimbursement.

4. Have Kim resolve the situation with the local conversion guy – get the film back and the \$150 payment if possible.

5. Kathy will keep the board informed of progress and a decision will be made by the board as to how the bills will be paid.

**Website Report:** The website has been updated by Nels. Nels, great job!

### **Ongoing Business:**

- Winter Raquette Lake: Dates are February 17-19 and the theme is Apocalypse. The cost is \$121/\$75 and 50% non refundable down payment is due 1/25.
- Project Fund Ideas: Kathy and Jodi have discussed ideas with Rob. He said that the Hemlock project was probably too big. He suggested furniture for the

# TPSI Board Meeting Minutes

Birch cabin, which would include tables and comfortable chairs. He is looking at Overstock.com. The board agreed to let Rob run with it and give us a cost estimate when he is ready. It was suggested to repair/replace the broken Adirondack chairs on the waterfront. This will be presented to Rob by Jodi/Kathy.

- Summer Cortland Reunion 2015: no new information. Keep it in mind.

## **New Business:**

- 2012 Spring Newsletter: Karen would like to have all articles and reports by February 15 for the newsletter which will be published in early March.
- Kathy will put together a list of sisters/family who have passed in the last year.

**Announcements:** The next meeting is scheduled for April 11 at 8:00.

**Motion to Adjourn:** Pat made a motion to adjourn, seconded by Barb. The meeting was adjourned at 8:48PM.

Respectfully submitted,

Barb LoPiccolo

# TPSI Board Meeting Minutes

## **TPSI Board Meeting at Raquette Lake on October 9, 2011**

**Attendees:** Carmen Casas, Colleen Fritze, Karen Keegan, Barb LoPiccolo, Kathy Solano, Jodi Schmeelk. Pat Sullivan, Michelle Widdell.

The meeting was called to order at 7:49.

### **Ongoing Business:**

- When a Sorority Sister Passes: The clarified and updated policy was presented to the board. It was unanimously accepted. This will replace the 2007 policy.

### **When a Sorority Sister Passes:**

1. Every newsletter should contain prominently placed information asking people to let the Board know when a sister passes.

2. Change the current policy of donating \$50 to the charity designated by the obituary/family to \$100. Rationale: Just an increase in amount because it's 2011. Change "If a charity is not designated, the money will be sent to the Theta Phi Scholarship Fund" to "If a charity is not designated the money will be sent to the Endowment Fund from the Scholarship Fund". Rationale: The Endowment fund was not in existence when we first developed the policy. It seems to represent the thinking of the majority of the sorority. Family would still have the opportunity to designate either the Scholarship Fund or the Project Fund, but the Endowment Fund is the only fund we have designed to exist in perpetuity.

2 B. As an alternative to 2 A., no flowers or plant could be sent at all.

2 3. The current policy indicates that a card should be sent to the sister's family. We recommend that the card be sent by the sorority president to the sister's immediate family - parents, spouse/partner, children, unless the sorority is aware of another, more significant individual who should receive the card.

When a sister's family member passes:

- 1. The sorority president will send a card to the sorority sister when a member of her immediate family passes. The sorority member will use her best judgment to determine the designation of "family member", but at a minimum the designation should include parents, children, siblings, spouse or partner.

### **New Business:**

# TPSI Board Meeting Minutes

- **Board officers for 2011-2012:**

The following officers were elected by the board:

President: Kathy Solano

Vice President: Jodi Schmeelk

Treasurer: Sue Knapp

Recording Secretary: Barb LoPiccolo

Corresponding Secretary: Karen Keegan

Members at Large: Carmen Casas, Colleen Fritze, Pat Sullivan, Michelle Widdell

The meeting was adjourned at 8:00.

Respectfully submitted,

Barb LoPiccolo

# TPSI Board Meeting Minutes

## TPSI Meeting Minutes

**Sept. 14, 2011**

**Attendees:** Carmen Casas, Colleen Fritze, Karen Keegan, Barb LoPiccolo, Kathy Solano, Jodi Schmeelk. Pat Sullivan, Michelle Widdell.

**Absent:** Sue Knapp.

**Call to order and Welcome:** Kathy Solano called the meeting to order at 8:02 pm.

**Treasurer Report:** An updated report will be presented at Raquette Lake.

- Cortland paperwork in regard to the Camp Huntington Program Fund. See attached paperwork. When the fund was established it was decided by the members of TPSI to have the fund remain in to perpetuity. In keeping with that decision, the board voted for option 2.

**Website Report:** A great big thank you to Nels for her outstanding efforts on the website, address lists and e-mail blasts. Send pics or information to Nels. Send any new addresses and e-mails to Karen Keegan to be included in the address update in the on-line winter newsletter.

### **Ongoing Business:**

- Board Slate: The slate is listed in the newsletter and will be voted on at the October general meeting at Raquette Lake. Paper ballots may be sent to Pat Sullivan.
- Fall Newsletter: The newsletter was sent in September. Great job Karen!
- Fall Raquette Lake: Non refundable reservations must be in to Kim Mayer on or before Sept. 30 for the Oct. 7-10 weekend. Pat Sullivan has been talking sisters and she hopes to have 35-38 committed for the weekend. Thanks to Kim, Rob to keep the weekend for the sisters of Theta Phi.
- Huntington Project Fund Ideas: the project is underway to paint the interior of Hemlock and put up wainscoting. Kathy has asked for a cost estimate from Rob. Kathy also discussed the lighting in the Birches. We will tour the building in the fall and possibly include that project at another time and have a discussion at a meal with Rob in regard to his plans and our ideas.
- Summer Cortland Reunion 2015. There is nothing to report at this time other than to remember that 2015 will soon be upon us.

### **New Business:**

# TPSI Board Meeting Minutes

- Please continue to recruit for fall Raquette Lake. Get deposits in quickly.
- Honoring Sisters: How do we do it. Pat found the 2007 policy which states that when a sister passes, \$50 will be donated to the charity designated by the obituary/family. If a charity is not designated, the money will be sent to the Theta Phi Scholarship Fund. In the case of a sister's family member passing, a card will be sent. Questions arose as to the definition of family and to whom the card should be sent. Much discussion ensued about the policy, clarification of the policy and if we should do more. A committee of Pat, Carmen and Colleen was formed to discuss the issues and come up with some ideas in the next week. They should have something to pass onto the board before the next board meeting.

## **Announcements:**

- Hall of Fame weekend is October 28-30 at SUNY Cortland.
- The next board meeting is Friday, October 7 at Raquette Lake in the library.
- The General Sorority meeting is October 8 at Raquette Lake.

**Motion to Adjourn:** The meeting was adjourned at 8:58pm.

Respectfully submitted,

Barb LoPiccolo

# TPSI Board Meeting Minutes

## TPSI Meeting Minutes

**June 22, 2011**

**Attendees:** Colleen Fritze, Karen Keegan, Sue Knapp, Barb LoPiccolo, Kathy Solano, Pat Sullivan, Michelle Widdell.

**Absent:** Carmen Casas, Jodi Schmeelk.

**Call to order and Welcome:** Kathy Solano called the meeting to order at 8:04 pm.

**Treasurer Report:** Sue Knapp reports that the balance in the checking account is \$15,569.10 and the balance for the Huntington/Theta Phi Project Fund is \$8,252.01. A full report will be in the fall newsletter. Sue needs to update the bank signature card so that two board members are listed. It was agreed to ask Jodi to sign since she will potentially be the longest serving member at this point. Sue will e-mail Jodi to ask if she is willing to sign and then copy to Kathy.

**Website Report:** The website is working well; visit the site; send pics or information to Nels.

**Board Slate:** Pat Sullivan presented the slate which was approved through e-mails by board members: Colleen Fritze, Karen Keegan and Barb LoPiccolo. The slate will appear in the newsletter and will be voted on at the October general meeting at Raquette Lake. In 2012 Pat, Carmen and Michelle will have completed six years. At that point, we will be looking for three new members.

### **Unfinished Business:**

- Huntington Project Fund Ideas: Rob Rubenthal would like to do the interior of Hemlock with wainscoting and paint. He will work on a cost estimate and get back to Kathy. He hopes to complete the project in the fall. Kathy also discussed the lighting in the Birches. We will tour the building in the fall and possibly include that project at another time. Rob also received gifts of \$1000 and \$1500 for the endowment and project funds from two sisters.
- 2011 Fall Raquette Lake: Dates are October 7-10. Kim reminded Kathy that all deposits are due 21 days prior to the event. We will have reminders in the fall newsletter and we will do a blast e-mail in early September so that we will be in compliance with the SUNY Cortland regulations for facility use. Kim did not have any information on the possible work detail for the weekend.
- Summer Cortland Reunion 2015. There is nothing to report at this time other than to remember that 2015 will soon be upon us.
- 2011 Fall Newsletter: Karen would like to have all articles and reports by August 10 for the newsletter which will be published around Sept. 1.



# TPSI Board Meeting Minutes

## **New Business:**

- C-Club Hall of Fame Weekend is October 28-30. Congratulations to Barb LoPiccolo.
- Any items needing attention?
- 1. Pat suggested that we reach out to sisters on Facebook to encourage attendance at RL weekend.
- 2. Colleen said that Teri Tiso has done a terrific job of maintaining Theta Phi connections on Facebook. E-mail Teri or friend her to be included.

## **Announcements:**

- The next meeting is scheduled for September 14 at 8:00.
- If you have any concerns or questions, shoot Kathy an e-mail.

**Motion to Adjourn:** The meeting was adjourned at 8:36pm.

Respectfully submitted,

Barb LoPiccolo

# TPSI Board Meeting Minutes

## **TPSI Meeting Minutes**

**January 12, 2011**

**8-8:45 PM** Karen Keegan arranged conference call.

**Attendees:** Carmen Casas, Colleen Fritze, Karen Keegan, Sue Knapp, Barb LoPiccolo, Jodi Schmeelk, Kathy Solano, Pat Sullivan, Michelle Widdel.

**Call to order and Welcome:** President, Kathy Solano called the meeting to order at 8:07 pm.

**Treasurer Report:** Sue Knapp presented the report; see attachment.

**Website Report:** Kathy reported that Nels had nothing new to report. If you think of anything to add to the website, please let Nels know. Carmen will look into the possibility of a group meeting using Skype.

### **Unfinished Business:**

- Next newsletter: Karen Keegan would like to have the spring newsletter out by March 8. She will need all articles by Feb. 15. This includes information on Fall RL 2010, Winter RL 2011, registration form for Fall RL 2011, board slate, minutes, etc.
- Antlers Update: Kathy spoke about the Antlers update in the Alumni on-line newsletter: <http://www2.cortland.edu/alumni/alumni-news/2011-january-update/antlers-update.dot>. If anyone is interested in receiving e-mails from the Antlers committee, please contact them at [helpsaveantlers@gmail.com](mailto:helpsaveantlers@gmail.com).
- 2011 Winter Raquette Lake: The dates are Feb. 11-13. Contact Nels if you plan to attend. A Facebook page entitled "Theta Phi Sisters" has been initiated by Terry Tiso to encourage sisters to attend winter RL. It has expanded into an informal way of maintaining contact with sisters. Check it out.
- 2011 Fall Raquette Lake: The dates are October 7-10. Registration form will be in the next two newsletters. Kathy will check with Kelly Davis to see if she is interested in doing another dinner. The Auction will continue under the leadership of Michelle Widdel.
- Staff House: Pat Sullivan will check with Rob Rubendal to see if there are any other needs at Huntington.

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- Board Slate: Pat will put out calls to current board members whose terms expire in October: Karen, Colleen and Barb to see if they are interested in serving again. If not, Pat will be soliciting new members for the slate.
- Cortland Correspondence: Kathy received correspondence from Cortland regarding our funds: Marjorie Dey Carter scholarship and Huntington Fund. She is waiting for a third report. From this point on, this correspondence will be sent to the Treasurer and will be included in the treasurer's report.

## **New Business:**

- Summer Campus Sorority Reunion: The next date for a Theta Phi reunion is in 2015. Discussion on a reunion will be initiated in the upcoming newsletter and at Fall RL. We need to make sure that there is interest in this event because of the committee work that it takes to organize a great reunion. We have the option of backing out of that date if there is not enough interest.

## **Announcements:**

- Next meeting: Kathy will send an e-mail with an April date for the next meeting.
- Check out the Raquette Lake newsletter on the SUNY Cortland Alumni website and read the article by Rob Rubendall on our dinner at Fall RL, 2010.

**Adjourn:** The meeting was adjourned at 8:39 pm.

Respectfully submitted,

Barb LoPiccolo