

THETA PHI SORORITY OF CORTLAND, INC.

CONSTITUTION

ARTICLE I. NAME

The name of this corporation shall be known as Theta Phi Sorority of Cortland, Inc. and its home office shall be in the city of Cortland, State of New York.

ARTICLE II. PURPOSE

The purpose of this corporation is to promote and maintain an active membership of sisters and alumni from Theta Phi Sorority, Alpha Chapter, and the distribution and use of assets to promote the ideals of Theta Phi Sorority.

ARTICLE III. MEMBERSHIP

A. There shall be two (2) classes of membership in this corporation. No individual may be a member of more than one class of membership at the same time.

1. Classes of Membership

a. Member

1) Any person is considered a member of this corporation if she a) was a member of Theta Phi Sorority during her tenure as a student at SUNY Cortland, or b) has become a member by election of the general membership, or (c) when notification is made to the corporation of a desire to become or remain a member when contacted by the corporation.

2) New Member

Individuals not previously a member of Theta Phi Sorority will be invited to full membership by the following criteria:

- a) An individual shall be a friend of an existing member/members.
- b) She shall have attended at least four (4) Theta Phi functions to be eligible for application for membership.
- c) Eligible individuals shall submit to the Board of Directors an application for membership and shall submit a bio-sketch for publication in the TPSI newsletter.
- d) Individuals meeting the above criteria shall be voted into membership by a majority vote of those members present during the vote and ballots received prior to the vote. Lack of response by ballot or vote in person will be considered an abstention and will not count as a yes or a no vote, said vote being conducted by ballot sent to the entire membership.
- e) Upon approval as stated above, new members shall have Member status.

b. Honorary Member

This person shall be nominated by a member of the corporation and confirmed by the Board of Directors of the corporation. This person shall have been associated with Theta Phi Sorority and have made a valuable contribution through support and service to the corporation. This person shall receive all the rights and privileges of members.

B. The membership of TPSI shall be established through a periodic mailing of current and past members eliciting responses of interest from the total listing of members. All members and honorary members shall be included on the annual Theta Phi Sorority, Inc. address list and receive the newsletter.

C. Benefits of membership in the corporation shall include, but not be limited to:

1. Voting privileges

2. Receiving the Theta Phi Sorority, Inc. newsletter
3. Be included on and receive the annual address list of Theta Phi Sorority, Inc.
4. Receive an invitation to all Theta Phi Sorority, Inc. sponsored events
5. All past members shall be eligible to activate membership at any time upon request.

ARTICLE IV. MEETINGS

- A. There shall be one (1) general meeting of the membership annually. This meeting shall coincide with the annual Fall Raquette Lake Weekend held in October.
- B. Other meetings of the membership may be called at the discretion of the President, with the approval of the Board of Directors.
- C. A minimum of fourteen (14) days written notice of upcoming meetings shall be given.

ARTICLE V. BOARD OF DIRECTORS

- A. A Board of Directors of nine (9) members shall conduct the business of the corporation. The term of office for each director shall be for three (3) years, renewable for a second three (3) year term. The method of election shall be as follows:
 1. The Vice President or her designee (alternate board member) six months prior to the annual meeting shall appoint a nominating committee consisting of five (5) members. A maximum of two (2) members may be a current Board member, and those members may not be eligible for reelection on the upcoming ballot.
 2. It shall be the duty of this committee to submit names to the Board of Directors two (2) months prior to the annual meeting for final review and approval as the slate of officers. NOTE: THE FINAL, APPROVED SLATE WILL CONSIST OF THE EXACT NUMBER OF POSITIONS THAT MUST BE FILLED.
 3. Members of the Board of Directors shall be elected by a majority vote of those present at the annual meeting and absentee ballots received prior to the meeting.
 4. A Board member may serve a maximum of two (2) consecutive elected terms and then must sit off the Board for one (1) year before being eligible to serve again.

EXCEPTION: The Treasurer shall be exempt from the maximum two (2) terms at the discretion of the Board of Directors, the will of the membership and consent of the elected Treasurer. An audit of the Treasurer's records will be conducted every six (6) years or more frequently at the discretion of the Board of Directors.
- B. The Board of Directors shall manage and supervise the activities of Theta Phi Sorority, Inc. This Board shall meet at least once during the course of the year.
- C. The officers of the Board shall be elected annually by the Board members following the general meeting and shall consist of President, Vice President, Treasurer, Recording Secretary and Corresponding Secretary.

ARTICLE VI. CONSTITUTIONAL AMENDMENTS

This Constitution may be altered or amended at any regular corporate meeting by a majority vote, including absentee ballots received prior to the meeting, provided that such alteration or amendment shall have been proposed in writing, via mail or electronic media, at a previous meeting of the Board of Directors and submitted in writing, via mail or electronic media, to the membership for review and vote by written and/or electronic media ballot.